

Preliminary Exam Timeline

Preliminary examinations must be completed no later than the end of the first semester of the third year of the PhD program.

In advance of
your prelim

- Build your thesis committee (4 members total) & prepare for your preliminary exam:
 - 2 BME Faculty Members (at least)
 - 1 Outside Faculty Member (Purdue or other institution)
 - 51% of committee must be Purdue faculty members
- Complete the majority of your coursework ahead of the preliminary exam

As soon as prelim
date is set

- Schedule a conference room
- Make any teleconference arrangements

Minimum 30 days
from prelim date

Submit CV of any committee members outside of Purdue to Sandy May (smmay@purdue.edu)

Minimum two
weeks prior

- Initiate GS Form 8
- Send prelim documents to committee
 - Cover Sheet
 - Written Research Proposal
 - CV
 - Background and Training Goals
 - Unofficial Purdue Transcript
 - Individual Development Plan (IDP)
 - Check with your committee to see if they require any additional documents
- Send prelim announcement information to Sandy May (smmay@purdue.edu)
 - Name
 - Research Title
 - Thesis Committee Members with Major Professor Designated
 - Date, Time, and Location of Prelim Exam
 - Abstract (no more than 250 words)